

Janice K. Brewer  
Governor

Bill Feldmeier  
Interim Executive Director



#### Board Members

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Maria Baier, State Land Commissioner, *Vice Chair*  
Alan Everett, Sedona  
Larry Landry, Phoenix  
William C. Scalzo, Phoenix  
Tracey Westerhausen, Phoenix  
Reese Woodling, Tucson

NOTICE OF PUBLIC MEETING  
of  
THE OFF-HIGHWAY VEHICLE ADVISORY GROUP  
(OHVAG)  
of  
THE ARIZONA STATE PARKS BOARD

Notice is hereby given pursuant to A.R.S. §41-511.22 to members of the Off-Highway Vehicle Advisory Group (OHVAG) and the general public that the Group will hold a meeting open to the public on **Friday, April 6, 2012 beginning at 8:30 am at the BLM-Arizona State Office, One North Central Building, 8th Floor, Phoenix (NE corner of Central and Washington)**. Visitors may park on the first level of the Parking Garage by entering off of 1st Street (heading north) from Washington Street (ONE WAY heading west). Please use the Visitor Stalls (marked in Green). Have your parking ticket validated at the reception desk on the 8th Floor before going to the conference rooms. **Attendance via teleconference is available by request only. Call-in instructions will be provided.** The Group may go into Executive Session for the purpose of obtaining legal advice from the State Parks Assistant Attorney General on any of the agenda items pursuant to A.R.S. § 38-431 et seq. Items on the Agenda may be discussed out of order, unless they have been assigned a time certain. Public comment will be taken. The Group will discuss and may take action on the following matters:

#### AGENDA

(The Chair reserves the right to set the order of the agenda.)

- A. CALL TO ORDER AND ROLL CALL
- B. INTRODUCTION OF MEMBERS AND STAFF
  - 1. OHVAG Chair (or designee) will read mission statement  
**The Statewide OHV Program Mission is to develop and enhance statewide off-highway vehicle recreation opportunities, and develop educational programs that promote resource protection, social responsibility, and interagency cooperation.**
- C. CALL TO THE PUBLIC – Consideration and acknowledgment of comments and suggestions from the public. Those wishing to address the Group must register at the door and be recognized by the Chair. It is probable that each presentation will be limited to one person per organization and the time allotted by the Chair. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later time. Comments pertinent to agenda items may be discussed during the discussion for that item.
- D. REPORTS – may be attached or presented verbally or the information may be provided at the meeting and will address the following subjects:

1. **OHV Program Partner Reports** – Representative from the Bureau of Land Management, Forest Service, AZ Game & Fish Department or other agencies and organizations are allotted time to make presentations at the request of the Group or on behalf of their agency or organization.

None scheduled.

2. **Staff Reports:**

- a. Update on 2012 revenue in the Off-Highway Vehicle Recreation Fund and the amount available for projects. 1-2
- b. Update on the Board directive to study the feasibility of including OHV activities at existing State parks.
- c. Staff or a representative from the OHV Ambassador Program will give an update on the events and program accomplishments. 3-6
- d. Staff will report on any Parks Board actions affecting OHV funds, projects, or issues.
- e. Staff will report on the status of any legislative issues affecting OHV funds or activities.

3. **Chairman's Report:**

None scheduled.

4. **PRfect Media** – will provide an update on the OHV outreach and website improvements project.

#### E. **OHVAG ACTION ITEMS**

1. **OHVAG Will Select A New Chair and Vice-Chair** – The elected parties will assume those roles for the remainder of 2012. 7-8
2. **OHVAG Will Consider Funding the OHV Ambassador Program Expansion Grant** – One OHV Ambassador Program Expansion grant application was received and evaluated by staff. The Group will review and take action on the staff recommendation. 9-20
3. **OHVAG Will Discuss the Statewide OHV Program Project Funding Applications and Select Projects for Funding** – The Group will discuss the projects and agree on the total priority points to be awarded for each project. Project sponsors will be asked to be present to answer questions. Projects will be selected for funding based on the score the project receives and the availability of funds. 21-22
4. **OHVAG Will Review the Grant Rating Process and Staff Recommendation to Include OHV Ambassador Program Projects** – The Group will discuss the rating process that was used for the first time and make recommendations to improve the process. Recommendations may include, but are not limited to, adjusting the allocation of priority points, changing the OHVAG priority, 23-24

changing funding limits, and other modifications as appropriate. Staff recommends including and rating OHV Ambassador Program project applications with the other projects applications.

5. **OHVAG Will Review Statewide OHV Program Budget Allocations for 2012 and Discuss Allocations for 2013** – Staff will provide information on the use of 2012 funds. The Group will be asked to identify uses of the available funds that should be considered in the budget presentation in May. 25-26

6. **OHVAG Will Discuss Involvement in the International Trails Symposium (ITS)** – Staff will provide an overview of some areas where the Group could be involved in planning OHV activities for the ITS. 27-28

**F. TIME AND PLACE OF NEXT MEETINGS AND CALL FOR FUTURE AGENDA ITEMS -**

Friday, May 4, 2012 in Kingman, AZ at a location to be determined.

Friday, August 17, 2012 at a location to be determined.

Friday, November 2, 2012 at a location to be determined.

**G. ADJOURNMENT**

A copy of this agenda and any background material provided to OHVAG is available for public inspection at Arizona State Parks, Partnerships Division 1300 W. Washington, Phoenix, Arizona and on the State Parks website at <http://azstateparks.com/committees/OHVAG.html>.

For additional information, contact Robert Baldwin at (602) 542-7130.

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Pursuant to Title II of the Americans with Disabilities Act (ADA), Arizona State Parks does not discriminate on the basis of a disability regarding admission to public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the State Parks office at (602) 542-7152; or TTY (602) 542-4174. Requests should be made as early as possible to allow time to arrange the accommodation.

  
Jay Ziemann, Assistant Director  
Partnerships Division, Arizona State Parks

Posted at: Arizona State Parks  
1300 W. Washington, 1<sup>st</sup> Floor  
Phoenix, Arizona

And at: <http://azstateparks.com/committees/OHVAG.htm>



# OHV REVENUES - FY 2012 THROUGH FEB

REPORT D2a-1

FY12 OHV REVENUES - ADOT/HURF - FUEL TAX						
Month Rev. REC'D	Document Number	Effective Date	Total Rec'd From ADOT	State Parks 60%	AZ G&F 35%	ASLD 5%
Jul	TM27973	7/15/11	\$212,774.16	\$127,664.49	\$74,470.96	\$10,638.71
Aug	TM28300	8/11/11	\$202,555.88	\$121,533.53	\$70,894.56	\$10,127.79
Sep	TM28633	9/9/11	\$209,667.12	\$125,800.27	\$73,383.49	\$10,483.36
Oct	TM28943	10/11/11	\$217,108.41	\$130,265.05	\$75,987.94	\$10,855.42
Nov	TM29254	11/9/11	\$207,723.18	\$124,633.91	\$72,703.11	\$10,386.16
Dec	TM29565	12/20/11	\$213,694.04	\$128,216.43	\$74,792.91	\$10,684.70
Jan	TM29880	1/9/12	\$210,251.53	\$126,150.91	\$73,588.04	\$10,512.58
Feb	TM30193	2/10/12	\$209,742.84	\$125,845.71	\$73,409.99	\$10,487.14
Mar				\$0.00	\$0.00	\$0.00
Apr				\$0.00	\$0.00	\$0.00
May				\$0.00	\$0.00	\$0.00
Jun				\$0.00	\$0.00	\$0.00
FY-T-D GAS TAX TOTAL			\$1,683,517.16	\$1,010,110.31	\$589,231.01	\$84,175.86

FY12 OHV REVENUES - ADOT/INDICIA - DECAL STICKERS						
Month	Document Number	Effective Date	Total Rec'd From ADOT	State Parks 60%	AZ G&F 35%	ASLD 5%
Jul	TM28080	7/25/11	\$155,750.50	\$93,450.29	\$54,512.68	\$7,787.53
Aug	TM28324	8/11/11	\$120,186.00	\$72,111.60	\$42,065.10	\$6,009.30
Sep	TM28686	9/19/11	\$145,193.00	\$87,115.80	\$50,817.55	\$7,259.65
Oct	TM28971	10/14/11	\$135,027.00	\$81,016.20	\$47,259.45	\$6,751.35
Nov	TM29323	11/15/11	\$161,049.00	\$96,629.40	\$56,367.15	\$8,052.45
Dec	TM29632	12/14/11	\$184,968.00	\$110,980.80	\$64,738.80	\$9,248.40
Jan	TM29918	1/11/12	\$139,290.50	\$83,574.29	\$48,751.68	\$6,964.53
Feb	TM30276	2/14/12	\$204,746.50	\$122,847.89	\$71,661.28	\$10,237.33
Mar				\$0.00	\$0.00	\$0.00
Apr				\$0.00	\$0.00	\$0.00
May				\$0.00	\$0.00	\$0.00
Jun				\$0.00	\$0.00	\$0.00
FY-T-D DECAL STICKER TOTAL			\$1,246,210.50	\$747,726.27	\$438,173.68	\$62,310.53

FY12 OHV REVENUES - TREASURER - EARNED INTEREST							ALL ASP OHV REVENUE:	
Month	Document Number	Effective Date	State Parks 100%					
Jul							Jul	\$221,114.78
Aug	T0800237	8/24/11		\$1,053.67			Aug	\$194,698.80
Sep	T0900230	9/20/11		\$1,548.98			Sep	\$214,465.05
Oct	T1000229	10/12/11		\$1,785.22			Oct	\$213,066.47
Nov	T1100228	11/15/11		\$1,955.54			Nov	\$223,218.85
Dec	T1200270	12/14/11		\$1,870.37			Dec	\$241,067.60
Jan	T01002231	1/13/12		\$1,902.94			Jan	\$211,628.14
Feb	T0200222	2/15/12		\$1,890.64			Feb	\$250,584.24
Mar							Mar	\$0.00
Apr							Apr	\$0.00
May							May	\$0.00
Jun							Jun	\$0.00
13th Mo.							13th Mo.	\$0.00
FY-T-D EARNED INTEREST TOTAL			\$12,007.36				TOT ASP FY-T-D \$1,769,843.93	

FY-T-D REVENUE FROM ADOT	\$2,929,727.66	\$1,757,836.57	\$1,025,404.68	\$146,486.38
FY-T-D REVENUE FROM EARNED INTEREST		\$12,007.36		
P-CARD REBATE				
P-CARD REBATE FOR FY12 1ST QTR		45.99		
FY-T-D TOTAL OHV STATE PARKS REVENUES		\$1,769,889.92	\$1,769,889.92	\$0.00
Program Administration - 12% of ASP Revenues		\$212,386.79		

## OFF-HIGHWAY VEHICLE FUND - FUND STATUS AS OF FY 2012 THRU FEB

BAFR 6550	Prog#	Org/Proj#	Description	Bal. Fwd.	Budget	Revenues	Expenditures	YTD Unexp. Bal.
<b>2253 OFF-HWY VEHICLE FUND</b>								
<b>REVENUES, SWEEPS, AND REALLOCATIONS:</b>								
			Unobligated Carryforward fr. Pr Yr	1,897,214.40				1,897,214.40
			Awarded to AY11 Aid Projects		(1,057,815.00)			
			Deobligated AY11 Prior Year Agency Operating Funds		0.00			
			Deoblig. of Pgm. Admin. Funds for Tsf to State GF		62,400.00			
			Deobligation of Agy Oper Funds for Tsf to State GF		11,400.00			
			Deobligate. Of Pass-Thru Aid for Tsf to State GF		0.00			(984,015.00)
<b>REVENUES:</b>								
APPN 77777	7777	7777	Treasurers Interest Earned			12,007.36		(Unalloc. revenue
APPN 50000	5003	5107	Fuel Tax Revenue - ADOT - 60%			1,010,110.30		= 88% of tot rev
APPN 50000	5003	5107	Decal Indicia Revenue - ADOT - 60%			747,726.27		less \$692,100)
APPN 50000	5103	5107	P-CARD REBATE 1ST QTR FY12			45.99		
			<b>TOTAL FY 2012 ASP Revenue</b>			1,769,889.92		<b>865,403.13</b>
<b>LEGISLATED SWEEPS TO STATE GENERAL FUND: 50TH LEG</b>								
APPN 51013	5013	5101	1st RS SB1612 CH 24 SEC 108-Cont spd reduction				11,400.00	Agency Oper.
APPN 51013	5013	5101	1st RS SB1612 CH 24 SEC 108-Cont spd reduction				66,300.00	Pass-Thru Aid
APPN 51013	5013	5101	1st RS SB1612 CH 24 SEC 108-Cont spd reduction				55,300.00	Program Admin
APPN 51000	5013	5101	1st RS SB1612 CH 24 SEC 129-PFP/Furlough				1,900.00	Program Admin
APPN 51000	5013	5101	1st RS SB1612 CH 24 SEC 138-Delayed Benefits				2,300.00	Program Admin
APPN 51000	5013	5101	1st RS CH 26 SB1614 SEC B-Retirement				2,900.00	Program Admin
			<b>Total FY 2012 Transfers to State General Fund</b>				140,100.00	(140,100.00)
<b>BACKFILLS - TRANSFERS TO OTHER ASP FUNDS:</b>								
APPN XXXXX	5088	5101	Not anticipated				0.00	
			<b>Total FY 2012 Transfers to Other ASP Funds</b>				0.00	0.00
			<b>Total Unallocated Funds</b>	1,897,214.40	(984,015.00)	865,403.13	140,100.00	1,638,502.53
<b>APPN 51000 OHV PROGRAM ADMINISTRATION:</b>								
	5110		Personal Services		147,800.00		99,205.63	48,594.37
	5110		ERE		40,300.00		32,067.34	8,232.66
	5110		Professional Services		0.00		0.00	0.00
	5110		Travel In-State		6,500.00		6,588.21	(88.21)
	5110		Travel Out-of-State		0.00		0.00	0.00
	5110		OOE		43,000.00		11,518.71	31,481.29
	5110		Non-Cap Equip		0.00		0.00	0.00
	5110		Equipment		0.00		0.00	0.00
	5110/20		Subtotal AY12 Admin.	0.00	237,600.00	0.00	149,379.89	88,220.11
			Adm. Adj. AY11	51,217.56			1,261.61	49,955.95
			<b>Total Program Administration Operating (Budget)</b>	51,217.56	237,600.00	0.00	150,641.50	138,176.06
			<b>Total Administration Operating (Actual)</b>	51,217.56	(62,400.00)	212,386.79	150,641.50	50,562.85
					FRATS & Reversions	12% of Total ASP Rev.		
<b>APPN 52000 STATE PARKS OPERATING (APPROP):</b>								
	5210		Personal Services		380,200.00		161,364.80	218,835.20
	5210		ERE		133,600.00		66,213.66	67,386.34
	5210		Professional Services		0.00		0.00	0.00
	5210		Travel In-State		7,900.00		2,387.27	5,512.73
	5210		Travel Out-of-State		0.00		0.00	0.00
	5210		OOE		141,200.00		75,623.18	65,576.82
	5210		Non-Cap Equip		17,800.00		1,520.23	16,279.77
	5210		Equipment		0.00		0.00	0.00
			Subtotal AY12 State Parks Operating (Budget)	0.00	680,700.00	0.00	307,109.14	373,590.86
			Adm. Adj. AY11	17,489.56			3,952.38	13,537.18
			<b>Total State Parks Operating (Budget)</b>	17,489.56	680,700.00	0.00	311,061.52	387,128.04
			<b>Total State Parks Operating (Actual)</b>	17,489.56	(11,400.00)	692,100.00	311,061.52	387,128.04
					FRATS & Reversions			
<b>APPN 57000 OHV GRANTS &amp; AID PROJECTS:</b>								
	5710		571001-17 - AY10 OHV Aid Projects	161,014.00			26,335.59	134,678.41
	5710		571018-20 - AY10 Ambassador Proj	145,600.00			110,240.48	35,359.52
	5711		571101-07 - AY11 OHV Aid Projects	0.00	325,180.00		136,580.00	188,500.00
	5711		571108 - AY11 Ambassador Proj	0.00	163,800.00		0.00	163,800.00
	5711		571109-16 AY11 OHV Aid Projects	0.00	396,035.00		316,720.00	79,315.00
	5711		571117 - AY11 Website Enhancements	0.00	50,000.00		8,000.00	42,000.00
	5711		571118-22 AY11 Ambassador Proj	0.00	122,800.00		0.00	122,800.00
			Reduction of Aid Project Funds for Tsf to State GF	0.00	0.00		0.00	0.00
			<b>Total Grants &amp; Aid Projects</b>	306,614.00	1,057,815.00	0.00	597,976.07	766,452.93
<b>TOTAL 2253 OHV FUND</b>								
			Trail Balance MS 65A	2,272,535.52	0.00	1,769,889.92	1,199,779.09	2,842,646.35
						0.00	0.00	0.00
<b>FY 2012 Year-End Obligations on the Fund:</b>								
			Cash Bal. FY 2012 Program Administration Operating Budget - Non-Approp. (incl. Admin. Adjust.)					50,562.85
			Cash Bal. FY 2012 State Parks Agency Operating Budget - Appropriated (incl. Admin. Adjust.)					387,128.04
			Outstanding Grant and Aid Project Obligations					766,452.93
			Unobligated Balance for Grant and Aid Projects (NOT Operating)					1,638,502.53
<b>FY 2013 Obligations on the Fund:</b>								
			Cash Flow Required for FY 2013 Swaps - Operating Funds - FRATS for Salary Reductions incl. PFP/Furlough					0.00
			Cash Flow Required for FY 2013 Swaps - Aid Project Funds - FRATS only					0.00
			Cash Flow Required for FY 2013 Operating Accounts (four months)					0.00
			<b>Current CASH Balance Available for ASP Board Grant and Aid Awards and Allocations</b>					<b>1,638,502.53</b>



## OHVAG Information Report

### Agenda Item #D-2c: OHV Ambassador Program Update

Title: OHV Ambassador Program Update  
Staff Lead: Robert Baldwin, OHV Program Coordinator  
Date: April 6, 2012

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#### **Status to Date:**

The OHV Ambassador Program is continuing to expand operation all over Arizona. The three Foundation Units (BLM-Hassayampa FO; Tonto NF-Cave Creek RD; BLM-Tucson FO, Middle Gila Area) are continuing to conduct regular events. The Meet & Greet events are being held at the Boulders OHV Area, Table Mesa OHV Area, Wildcat OHV Staging Area, and the Battle Axe Rd and Cottonwood Canyon Rd Portals to the Middle Gila Area. Both the Cave Creek RD and BLM HFO have been conducting bi-weekly "core team" maintenance projects and the annual Table Mesa Clean-Up was conducted on March 10<sup>th</sup>.

The Community Forest Trust (CFT) units conducted Meet & Greet events at the recently opened Copper Canyon Trailhead and Hayfield Draw OHV Area and they have an aggressive schedule for the remainder of the year.

Coconino Rural Environment Corps (CREC) has recently signed cost share agreements with the Kaibab and Coconino National Forests and will begin conducting events with them. The Coconino NF agreement calls for 15-20 events by the end of the calendar year. The Kaibab NF agreement calls for at least five (5) events.

In anticipation of adding a new unit to provide some events in Southern Arizona, twenty-two new Ambassadors were trained on March 17<sup>th</sup>. The training includes: map orientation, fire prevention, ethics, personal safety-hazmat/blood born pathogens/defensive driving, communication (radio) techniques, visitor contact, Ambassador event protocols, and several role playing exercises related to user contact in the field.

#### **Upcoming Activities:**

See attached events schedule.

#### **Time Frame/Target Date for Completion:**

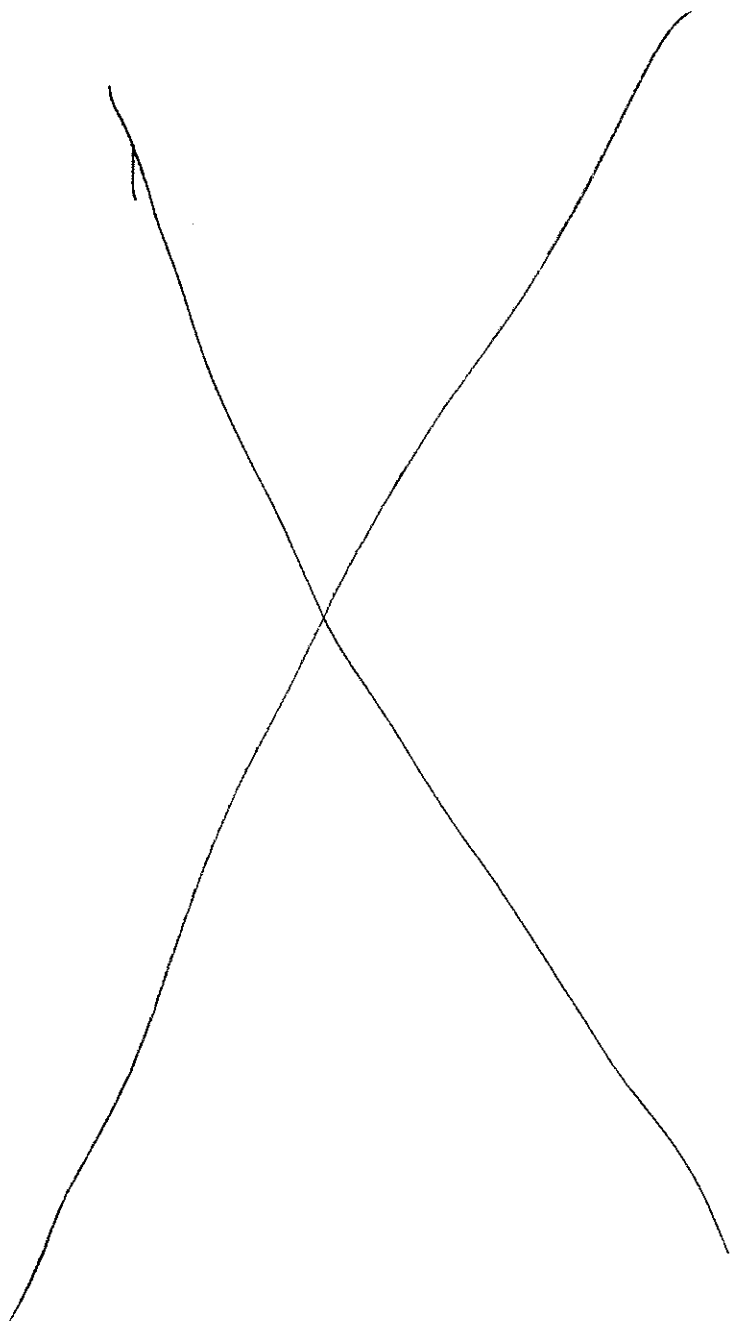
The OHV Ambassador is a year-round program that host events all over the state.

#### **Relevant Past Board Actions:**

At their June 23, 2011 meeting Parks Board allocated \$330,100 to the OHV Ambassador Program. Funds were identified for: continued operation of the OHVA Program under an agreement with the BLM-State Office; expansion grants; and State Parks needs for OHVA equipment and the operating agreement with CREC.

#### **Attachments:**

D2.c.A – OHV Ambassador Events schedule





## OHV Ambassador 2012 Calendar of Events (Tentative)

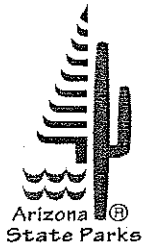
Specific times and directions will be sent out prior to each event.

More dates will be added as I receive requests from our partners.

<u>March 30<sup>th</sup>:</u>	Cave Creek RD Fence Repair
<u>March 30-31:</u>	TFO Adobe Stabilization Project
<u>March 31<sup>st</sup>:</u>	Red Rock RD "Smasher" Trail Signing Project
<u>March 31- April 1:</u>	AZ Game and Fish Expo
<u>April 4<sup>th</sup>:</u>	Cave Creek RD Trail Signing and Brushing along Tr. 513 and 290
<u>April 6<sup>th</sup>:</u>	ATV Safety Institute Class
<u>April 07<sup>th</sup>:</u>	Verde RD. Trail maintenance on Tr. 527 & 526 near Hayfield Draw.
<u>April 14<sup>th</sup>:</u>	Cave Creek RD. Meet and Greet at Wild Cat Staging Area
<u>April 14<sup>th</sup>:</u>	Bradshaw RD. Meet & Greet at Camp Wood during Motor Cross Trials event.
<u>April 20<sup>th</sup>-21<sup>st</sup></u>	TFO Trail Restoration Project
<u>April 20<sup>th</sup>:</u>	Cave Creek RD Trail Signing and Brushing along Tr. 513 and 290
<u>April 21<sup>st</sup>:</u>	Chino RD. Meet & Greet / Patrol on upper Verde River (possible overnigher?).
<u>April 27<sup>th</sup>:</u>	Cave Creek RD. Trail Patrol Tr. 24 and Seven Springs
<u>April 28<sup>th</sup>:</u>	Meet and Greet with AZGFD near Rail X Road outside of Tucson
<u>May 5<sup>th</sup>:</u>	Off Forest. Meet & Greet at Cottonwood Motorsports OHV Dealer in Cottonwood (FS participation not required).
<u>May 11<sup>th</sup>:</u>	Meet and Greet at the 2012 Land Rover Rally in Cottonwood

<u>May 19<sup>th</sup>:</u>	Bradshaw RD. Meet & Greet / Patrol at Alto Pit (FS participation not required).
<u>June 02<sup>nd</sup>:</u>	Chino RD. Meet & Greet / Patrol near Camp Wood (Possible overnighiter?)
<u>June 9<sup>th</sup>:</u>	Bradshaw R. D. Meet & Greet at Alto Pit (FS participation not required).
<u>June 9<sup>th</sup>:</u>	Mormon Lake Lodge Outdoor Festival
<u>June 16<sup>th</sup>:</u>	Bradshaw RD. Trail maintenance (trail TBD).
<u>July 07<sup>th</sup>:</u>	Off Forest. Meet & Greet at OHV Dealer in Prescott or Prescott Valley –Tentative (FS participation not required).
<u>August 04<sup>th</sup>:</u>	Bradshaw RD. Meet& Greet/Patrol at Crown King (Possible overnighiter?).
<u>August 18<sup>th</sup>:</u>	Bradshaw RD. Meet & Greet / Patrol at Alto Pit (FS participation not required).
<u>September 08<sup>th</sup>:</u>	Bradshaw RD. Meet & Greet/Patrol at Senator Highway / Palace Station
<u>September:</u>	Off Forest. Meet & Greet at Dead Horse State Park. In conjunction with Verde River Days (date TBD).
<u>September 22<sup>nd</sup>:</u>	Bradshaw RD. Meet & Greet / Patrol at Alto Pit (FS participation not required).
<u>October 06<sup>th</sup>:</u>	Chino RD. Trail maintenance near Camp Wood (Possible overnighiter?)
<u>October 13<sup>th</sup>:</u>	Verde RD. OHVA APPRECIATION PICNIC and Fun Ride at Copper Canyon.
<u>October 20<sup>th</sup>:</u>	Off Forest. Meet & Greet at OHV Dealer in Prescott Valley TBA (FS participation not required).
<u>November 03<sup>rd</sup>:</u>	Chino RD. Meet & Greet / Patrol near upper Verde River (possible overnighiter?).
<u>November 17<sup>th</sup>:</u>	Verde RD. Meet & Greet / Patrol at Hayfield Draw.
<u>December 01<sup>st</sup>:</u>	Verde RD. Meet & Greet / Patrol at Copper Canyon.

**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-1**



Title: **OHVAG Will Select a New Chair and Vice-Chair**  
Staff Lead: Doris Pulsifer, Chief of Resources & Public Programs  
Date: April 6, 2012

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**Recommended Motion:**

I move to appoint \_\_\_\_\_ as Chair of the Off-Highway Vehicle Advisory Group until a new Chair is selected in 2013.

I move to appoint \_\_\_\_\_ as Vice-Chair of the Off-Highway Vehicle Advisory Group until a new Vice-Chair is selected in 2013.

**Status to Date:**

Annually, the Off-Highway Vehicle Advisory Group selects a Chair and Vice-Chair to coordinate the agenda with staff and preside over the meetings. This is typically done at the first meeting of the year. However, because the Parks Board delayed selecting new members until their March 21, 2012 meeting, this is the first meeting with all of the new members.

**Time Frame:**

The newly elected Chair and Vice-Chair will preside over the remainder of this meeting.

**Staff and Financial Resources:**

No staff or financial resources are needed.

**Relation to Strategic Plan:**

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

**Relevant Past Board Actions:**

At the March 21, 2012 Parks Board meeting Rebecca Antle was appointed to a three-year term ending December 31, 2014 and David Moore was asked to continue serving as the sportsperson organization representative until a new candidate can be identified. His term will expire on December 31, 2012.

**Attachments:**

None.

**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-1**

<b>OHVAG Members</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>	<b>Comments</b>
John Savino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Don French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pete Pfeifer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Rebecca Antle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bill Nash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Thomas McArthur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Approve ☐

Deny ☐

Amend ☐

Amend as follows:

<b>OHVAG Members</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>	<b>Comments</b>
John Savino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Don French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pete Pfeifer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Rebecca Antle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bill Nash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Thomas McArthur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

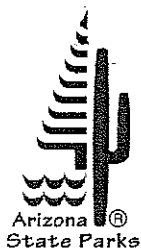
Approve ☐

Deny ☐

Amend ☐

Amend as follows:

**Committee Questions/Comments:**



## Off-Highway Vehicle Advisory Group Action Report Agenda Item #: E-2

Title: **OHVAG Will Consider Funding the OHV Ambassador Program Expansion Grant**

Staff Lead: Doris Pulsifer, Chief of Resources & Public Programs

Date: April 6, 2012

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### **Recommended Motion:**

I move to approve funding of \$15,000 from the Off-Highway Vehicle Recreation Fund to RideNow Management, LLLP to operate an OHV Ambassador Program unit as identified in the OHV Ambassador Program Manual and in compliance with the terms of the OHV Ambassador Program Expansion Grant Manual and the agreement with State Parks.

### **Status to Date:**

On January 23, 2012 staff announced the opportunity to apply for OHV Ambassador Program Expansion Grants. Up to four grants for \$15,000 were offered to eligible entities and organizations that could meet the requirements of the OHVA Program and solicitation.

RideNow Management, LLLP was the only organization that submitted an application. They met all eligibility requirements in the grant manual and provided the appropriate financial and corporate information. They provided responses to the rating criteria, a list of proposed events, a draft agreement with a cooperating partner in the OHVA Program (AZ Game and Fish Department), and fifteen (15) completed and signed OHV Ambassador volunteer application forms.

Staff convened a team of three reviewers who scored the grant application according to the rating criteria instructions. RideNow Management, LLLP scored fourteen (14) of the possible fifteen (15) points.

### **Time Frame:**

Once they are approved for funding they will be required to provide a finalized agreement with the AZ Game and Fish Department and then sign the OHV Ambassador Program Expansion Grant Agreement with State Parks.

### **Staff and Financial Resources:**

Initiating and monitoring grant agreements is within the general duties of staff.

### **Relation to Strategic Plan:**

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

### **Relevant Past Board Actions:**

At their June 23, 2011 meeting the Parks Board approved a budget for the OHV program that included up to \$60,000 for OHV Ambassador Program Expansion Grants.

**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-2**

**Attachments:**

E2a – RideNow Management, LLLP Grant Application Form

E2b – Draft Statement of Cooperation

E2c – List of Proposed Events

E2d – Responses to Rating Criteria

<b>OHVAG Members</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>	<b>Comments</b>
John Savino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Don French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pete Pfeifer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Rebecca Antle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bill Nash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Thomas McArthur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Approve ☐

Deny ☐

Amend ☐

Amend as follows:

**Committee Questions/Comments:**

A

**FY 2012 OHV AMBASSADOR PROGRAM EXPANSION GRANT  
CERTIFIED GRANT APPLICATION FORM**

**Participant Information**

1. Applicant Name / Grantee RideNow Management, LLLP	4. Sponsor Agency Arizona Game and Fish Dept.
2. Applicant Address 6655 S Kyrene Rd Tempe AZ, 85283	5. Sponsor Agency Address 5000 W. Carefree Highway Phoenix, AZ 85086-5000
3. Applicant Contact / Unit Coordinator:  Name Matt Petrovich  Title Marketing Director  Telephone 602-513-1320  E-mail <a href="mailto:mpetrovich@ridenow.com">mpetrovich@ridenow.com</a>	6. Agency Lead:  Name Jimmy Simmons  Title OHV Program Manager, Law Enforcement Branch  Telephone 623.236.7931  E-mail <a href="mailto:jsimmons@azgfd.gov">jsimmons@azgfd.gov</a>

**Project Information**

7. Project Title RideNow Powersports and Game and Fish Dept. OHV Ambassador Unit	8. Congressional District #1-9	9. AZ Legislative District # Maricopa 12, 17, 19, 20, 21, 24, 26, 27, 29, 28, 30, Pima 3, 9, 10, 11, 30,	10. Maricopa, Pinal	County Pima,
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11. Brief Description of Applicant Organization's Proposed Events and Their Locations Game and fish expo – Ben Avery International Sportsman expo – University of Phoenix stadium RideNow Powersports Peoria Open House – at Store RideNow Powersports Chandler Open House – at Store Monster Truck Nationals – Firebird Raceway RideNow Powersports Demo Event – Firebird Raceway Meet & Greets and saturation patrols with AGFD : Rail X Rd., Redington Rd., Pinal Air Park, The rolls, Lower Sycamore, Sugarloaf, four Peaks, Hewitt Station, Bulldog Canyon, Desert Wells, Middle Gila
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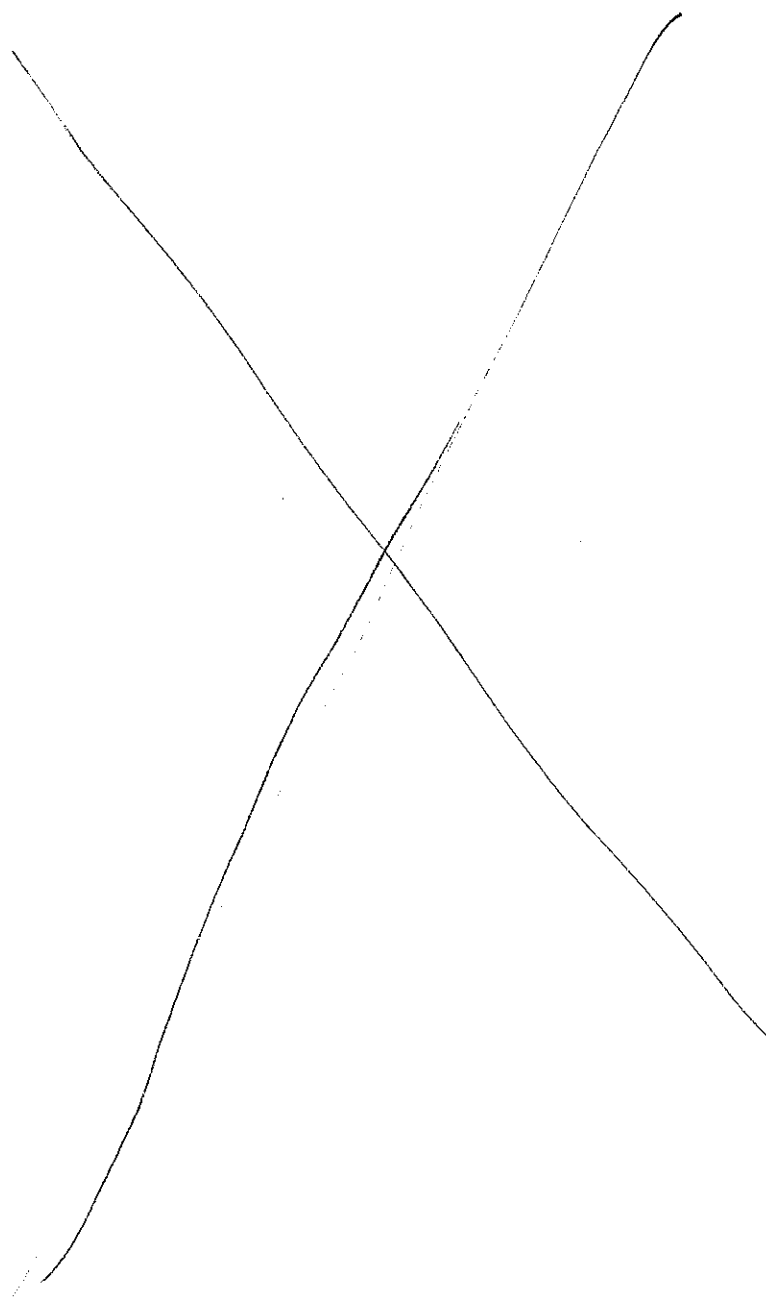
12. Project Funding Amount		
Grant Request (100%)	Applicant Match (0%)	Total Project Cost (100%)
\$15,000	\$ NA	\$15,000

13. Certification (This form must be signed for the application to be considered complete.)  
I hereby certify that the information in this application is true and correct to the best of my knowledge.

Authorized Agent

Date

Typed Name and Title: Bill Nash COO





This is a draft document. AZGFD's comments are in inserted in GREEN and RideNow Powersports are inserted in RED.

## STATEMENT OF COOPERATION

Between RideNow Management LLLP  
(Grantee / OHV Ambassador Unit)

And

Arizona Game and Fish Department, a state resource managing agency (Sponsor Agency)

For

Coordination and Operation of  
an Off-Highway Vehicle Ambassador Program Unit

Whereas, the Off-Highway Vehicle Ambassador Program (OHVA Program) was conceived and developed through the joint efforts of Arizona State Parks (ASP), Arizona Game and Fish Department (AGFD), the Bureau of Land Management (BLM), Tonto National Forest (FS), and many concerned off-highway vehicle (OHV) users. The Arizona State Parks Board (ASPB) approved the program concept and appropriated funds from the Off-Highway Vehicle Recreation Fund to purchase the initial supplies, fund a Statewide OHV Ambassador Program Coordinator and a Program Administrator, and meet initial training costs. The BLM and AGFD have provided additional funding for program support personnel, training costs, and educational materials.

And, Arizona State Parks, Arizona Game and Fish Department, Bureau of Land Management-Arizona State Office, and United States Department of Agriculture Forest Service Region 3 have signed a Memorandum of Understanding recognizing the importance of the OHV Ambassador Program in providing trained volunteers to assist resource and land managers in promoting safe, responsible OHV use and preserving resources.

Whereas, the mission of the OHVA Program is: *"A partnership of agencies and volunteers dedicated to enhancing motorized recreation opportunities and management in Arizona"*.

Whereas, the goals of the OHVA Program are:

Goal 1: As a recognizable presence on OHV routes:

- a. model appropriate OHV safety and behavior to create a positive image of OHV recreation, and
- b. promote responsible motorized recreation use and land stewardship.

Goal 2: Support cooperation between OHV users and OHV management agencies.

Goal 3: Provide OHV information about where to ride, riding safety, etiquette, rules, and regulations.

Goal 4: Assist resource management agencies in monitoring, maintaining, mitigating and improving OHV routes and facilities.

Whereas, Off-Highway Vehicle Ambassadors (OHVAs) are trained volunteers that help enhance OHV riding opportunities by working cooperatively with Arizona resource and land managers to:

- Maintain motorized areas, roads, trails, and facilities;
- Provide a recognizable presence on public and state lands;
- Model appropriate riding behavior; and
- Provide educational and informative materials to the public.

Whereas, the partners will cooperate to:

- Maintain motorized opportunities and access for the continued enjoyment of motorized routes and areas on public lands.
- Promote a positive image of OHV recreation on all lands, and promote land stewardship.

- Strengthen cooperation between user groups and OHV management agencies, and allow for cross-jurisdictional partnerships.
- Promote responsible recreation use in Arizona by modeling appropriate OHV safety and behavior.
- Channel high levels of knowledge about responsible OHV use and agency policies to casual OHV users.
- Increase responsible recreation knowledge to reduce the need for law enforcement.
- Provide a recognizable presence on motorized routes and facilities used by the public.
- Assist land management agencies in monitoring the areas, road, trails, and facilities used by the public.

And, the purpose of this document is:

- to identify the duties and responsibilities of the sponsor agency,
- to identify the duties and responsibilities of the grantee,
- and for both partners to commit sufficient resources and cooperation in the operation of this OHV Ambassador Program Unit.

NOW, THEREFORE, the Grantee and Sponsor Agency propose as follows:

A. RideNow Powersports Organization recognizes that the Off-Highway Vehicle Ambassador Program (Program) effectively assists resource and land managing agencies in promoting safe, responsible OHV use and resource protection and that goals and objectives of our organization are consistent with the mission and goals of the Program, therefore, will:

1. Identify a Program Unit Coordinator who will coordinate directly with the Agency Lead and keep this position filled at all times during the term of this agreement;
2. Ensure that the OHV Ambassador Unit Coordinator and all OHV Ambassadors have attended the initial core OHV Ambassador training and receive all training necessary and appropriate for conducting Program activities within the Sponsor Agency's management area;
3. Ensure that all OHV Ambassador events and any activities involving OHV Ambassadors are coordinated and sanctioned through the Agency Lead;
4. Provide liability insurance in the limits required by the AZ Game and Fish and by any other agency partners. When AGFD is working with OHVA on Forest Service or BLM land, these agencies' volunteer forms will be properly executed for all OHV Ambassadors participating in a sanctioned OHV Ambassador event or activity;
5. Provide Ambassadors and equipment necessary to conduct sanctioned events;
6. Ensure that appropriate agency required documents that allow the OHV Ambassadors to operate where the Sponsor Agency has authority are properly executed; and,
7. Ensure that OHV Ambassadors abide by the goals, objectives, and code of conduct in the OHV Ambassador Lead and Participant Manuals.

B. Game and Fish recognizes that the Off-Highway Vehicle Ambassador Program effectively assists resource and land managing agencies in promoting safe, responsible OHV use and resource protection and that the (USDA Forest Service Region 3, BLM, or AZ Game & Fish Department) has signed a Memorandum of Understanding with the other sponsoring agencies to support the OHV Ambassador Program, therefore, shall, in its sole discretion and within its authority may:

1. Provide a staff member to be identified as the Agency Lead who will coordinate directly with the Grantee (Unit Coordinator) and keep this position filled at all times during the term of this agreement;
2. Commit the Agency Lead to attend OHVA Agency Lead Training and maintain communication with the OHVA Planning Team;

3. Commit resources as available and appropriate to the continued administration and operation of the Program;
4. Provide law enforcement officers as available and appropriate to interact with Unit groups within their management area;
5. Provide printed materials for distribution to the public through the OHV Ambassador Unit;
6. Provide staff and facilities as available and appropriate for training OHV Ambassadors;
7. Insure that field staff are available either through the AGFD dispatch center or through a pre-arranged contact number to support the OHV Ambassador Unit during operations within their management area but will not be considered "on call";
8. Insure that OHV Ambassadors receive all training necessary and appropriate for conducting OHVA Program activities within their management area; and,
9. Each OHVA will fill out the AGFD volunteer form. When AGFD is working with OHVA on Forest Service or BLM land, these agencies volunteer forms will be properly executed.
10. ADDITIONAL SECTIONS OF THIS AGREEMENT WILL MEET THE SPONSOR AGENCY (FS, BLM, AGFD) REQUIREMENTS. AUTHORIZED PARTIES FOR EACH OF THE PARTNERS MUST SIGN THE AGREEMENT.

IN WITNESS WHEREOF, the following Grantee and Sponsor Agency have executed this agreement on the dates shown:

Bill Nash,  XXX

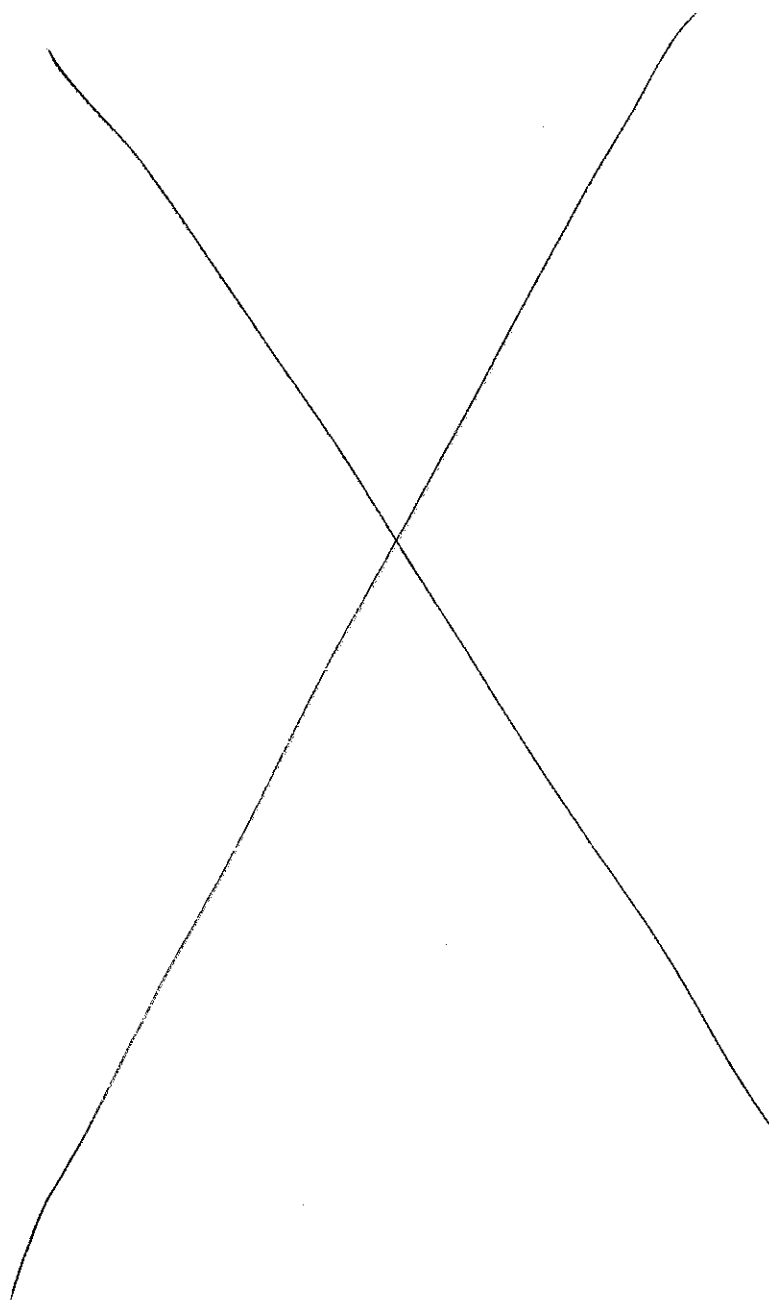
Authorized Rep of Grantee

Date

2/28/2012

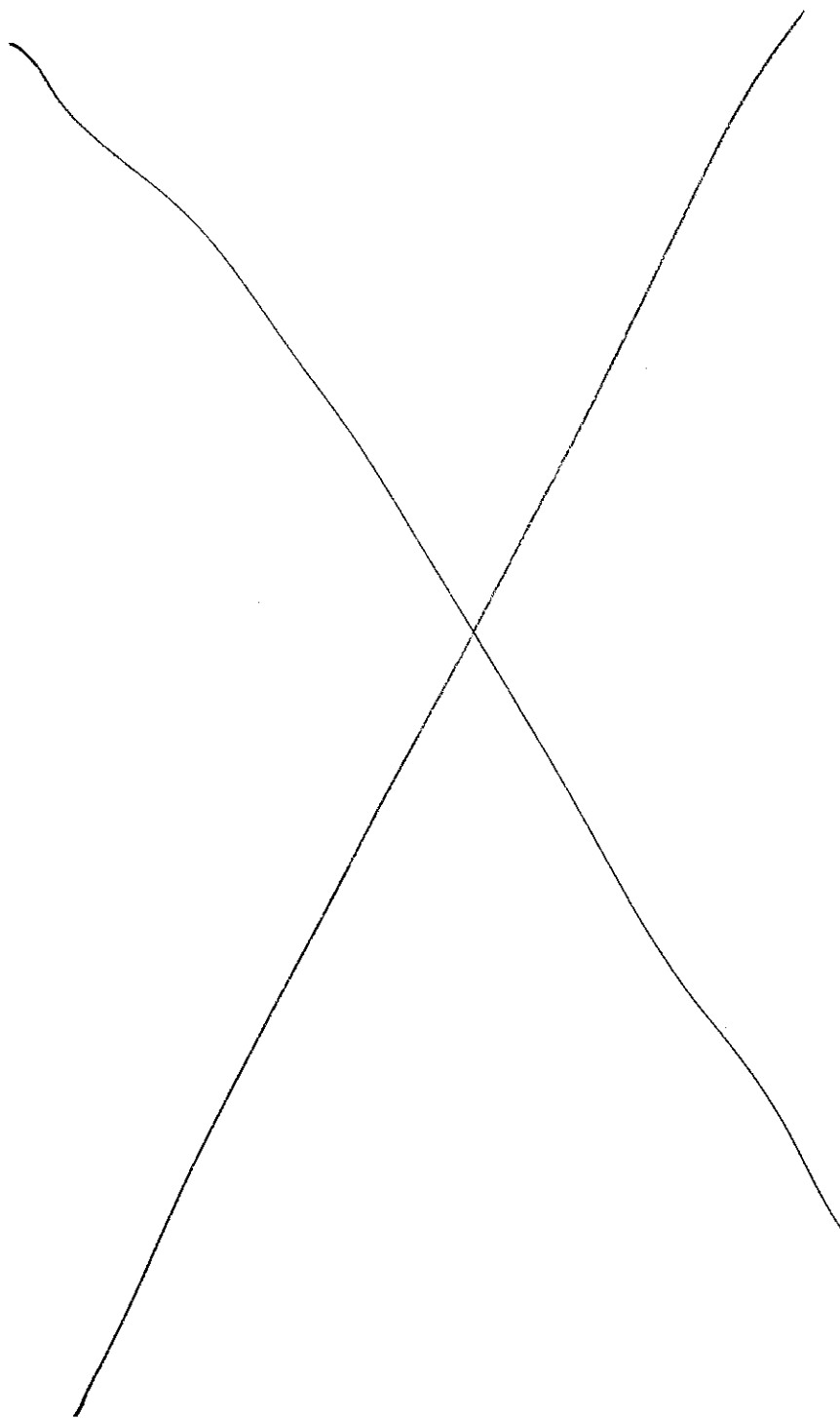
Legal Counsel (if appropriate)

Authorized Representative for Sponsor Agency



(L) - RideNow Powersports proposed event with partnered game and fish dept 8 events for 12 mo period beginning 6/1/12

- |   |  |                   |
|---|--|-------------------|
| 1) Name: Meet and Greet Game and Fish Expo                                      | Location: Ben Avery  | Month: Mar 7/13   |
| 2) Name: Meet and Greet Inter. Spt. Expo  | Location: U of Phx Stadium   | Month: Feb 24/13  |
| 3) Name: Meet and Greet RideNow Peoria Open House                               | Location: @ Store  | Month: Nov 15/12  |
| 4) Name: Meet and Greet RideNow Chandler Open House                             | Location: @ Store  | Month: Sept 15/12 |
| 5) Name: Meet and Greet Monster Truck Nationals                                 | Location: Firebird Raceway   | Month: Apr 21/13  |
| 6) Name: Meet and Greet RideNow Demo Event                                      | Location: Firebird Raceway   | Month: Nov 3/12   |
| 7) Name: Meet and Greet   | Location: Rail X Road  | Month: Apr 28/13  |
| 8) Name: Meet and Greet   | Location: Redington Rd   | Month: Oct 20/12  |
| 9) Name: Saturation Patrol/Meet and Greet possible fence/sign work and clean up | Location: Rail X Road  | Month: Nov 24/12  |
| 10) Name: Saturation Patrol/Meet and Greet                                      | Location: Pinal Airpark  | Month: Dec 29/12  |
| 11) Name: Saturation Patrol   | Location: Tonto National Forrest, Mesa Ranger District/ Rolls and Lower Sycamore | Month: Nov 10/12  |
| 12) Name: Saturation Patrol   | Location: Mesa Ranger District Sugar Loaf  | Month: Dec 8/12   |
| 13) Name: Saturation Patrol   | Location: Mesa Ranger District Four Peaks  | Month: Dec 30/12  |
| 14) Name: Saturation Patrol   | Location: Mesa Ranger District Bull Dog Canyon                                   | Month: Jan 19/13  |
| 15) Name: Saturation Patrol   | Location: AZ State Trust Land  | Month: Feb 16/13  |
| 16) Name: Saturation Patrol   | Location: Dessert Wells Middle Gila Canyons                                      | Month: Mar 2/13   |



Applicant Organization

- Goal 1: As a recognizable presence on OHV routes:
- model appropriate OHV safety and behavior to create a positive image of OHV recreation, and
  - promote responsible motorized recreation use and land stewardship.

Meet/Greet at Rail X Rd., Redington Rd., Pinal Air Park, The rolls, Lower Sycamore, Sugarloaf, four Peaks, Hewitt Station, Bulldog Canyon, Desert Wells, Middle Gila with Game and Fish will accomplish OHVA goal #1 and the RN goals of educating the consumer/user on the best practices of OHV usage through the following:

A: requiring all OHVA all OHVA and dealership staff present to be wearing personal protective gear.

B: Provide OHV riders with an understanding of state OHV rules, safety procedures, where to ride, and land stewardship ethics through discussing and distributing the OHV guide.

- Goal 2: Support cooperation between OHV users and OHV management agencies.

Meet/Greet at Rail X Rd., Redington Rd., Pinal Air Park, The rolls, Lower Sycamore, Sugarloaf, four Peaks, Hewitt Station, Bulldog Canyon, Desert Wells, Middle Gila with Game and Fish will accomplish OHV goal #2 and RN goals of educating the consumer/user on the best practices of OHV usage and to collect user data (email, have them "like" RideNow on facebook) to keep up to date communication, provide appropriate land management agency seasonal material and maps and give information about land management issues that will affect the rider which allows us to provide better service for our customers.

- Goal 3: Provide OHV information about where to ride, riding safety, etiquette, rules, and regulations. The RideNow Open houses would allow us to showcase and have seminars on OHV education like GPS instruction, vehicle maintenance, proper fitting of safety attire, wild lands safety, ASI, MSF and tread lightly training courses and distribute approved OHV information (brochures and poster) to our consumers accomplishing RideNow's goals of adding more value and customer satisfaction to the RideNow experience.

- Goal 4: Assist resource management agencies in monitoring, maintaining, mitigating and improving OHV routes and facilities.

The Meet and Greet/sign maintenance to Provide appropriate land management agency seasonal material and maps and give information about land management issues that will affect the rider of March 2nd at Dessert Wells and the Rail X Rd fence and sign work on Nov 24<sup>th</sup> RideNow will help take a leadership role in coordinating and communicating with the OHVA clean up, sign maintains, fence repair and restoration of trails to the public by social media and email blasts which will in turn convey RN's goal of being responsible to the community.

N

Cooperative Agreement Criteria: Letter E: List 3 of the commitments the Sponsor Agency has made to your organization in the cooperative agreement and describes what actions the Sponsor Agency should take to honor each commitment

Cooperative Agreement, commitment #1 - Identify a Program Unit Coordinator who will coordinate directly with the Agency Lead and keep this position filled at all times during the term of this agreement;

RNPS action: Unit Coordinator will be Marketing Director Matt Petrovich and will be responsible through the course of event.

Cooperative Agreement, commitment #3 - Ensure that all OHV Ambassador events and any activities involving OHV Ambassadors are coordinated and sanctioned through the Agency Lead;

RNPS action: All events will be planned coordinated and approved with the AZGF lead prior to the event.

Cooperative Agreement, commitment #5 - Provide Ambassadors and equipment necessary to conduct sanctioned events.

RNPS action: OHV trailer will be brought out and RideNow will provide display vehicles for descriptive purposes. We will be able to recruit for OHVA ambassador program through our social media and stores and coordinate obtaining OHV ambassadors through the state wide OHV coordinator. RideNow will donate some of the required supplies required to be on the trailer.

Cooperative Agreement Criteria: Letter F: List 3 of the commitments the Sponsor Agency has made to your organization in the cooperative agreement and describes what actions the Sponsor Agency should take to honor each commitment

Cooperative Agreement, commitment #2: Commit the Agency Lead to attend OHVA Agency Lead Training and maintain communication with the OHVA Planning Team;

AZGFD action: AZGFD will send the OHV law program manager and three OHV law enforcement specialists to Lead Training as to provide points of contact and communication with respective RideNow Ambassador groups.

Cooperative Agreement commitment #4: Provide law enforcement officers as available and appropriate to interact with Unit groups within their management area;

AZGFD action: Law enforcement specialists will interact with Unit groups, when available, they will provide interpretation of OHV laws and regulations, and coordinate and plan events being conducted with the OHV Ambassadors.

- Cooperative Agreement commitment #5: Provide printed material Participate in public outreach events and site improvements.

Also for distribution to the public through the OHV Ambassador Unit.

AZGFD action: AZGFD will provide OHV Guides, posters, and other OHV related information, when available, to the OHVA to distribute to the public.



**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-3**



**Title:** OHVAG Will Discuss the Statewide OHV Program Project Funding Applications and Select Projects for Funding

**Staff Lead:** Doris Pulsifer, Chief of Resources & Public Programs

**Date:** April 6, 2012

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**Recommended Motion:**

I move to approve funding of \$\_\_\_\_\_ from the Off-Highway Vehicle Recreation Fund (and \$\_\_\_\_\_ from the Recreational Trails Program) to \_\_\_\_\_ for the OHV project identified as \_\_\_\_\_.

**Status to Date:**

On January 30, 2012 staff announced the opportunity to apply for project funding from the Statewide OHV Program. This program uses funds from the state Off-Highway Vehicle Recreation Fund and the federal Recreational Trails Program to fund OHV projects that meet the priority requirements of the 2010 State Trails Plan and state OHV legislation A.R.S. §28-1176.

Over the past six months staff worked with OHVAG to develop a process for rating the project applications based on a quantitative analysis of the types of project activities being proposed. The evaluation tool awards the most points to projects that accomplish the highest priority recommendations from the State Trails Plan. Other considerations from the OHV legislation include accomplishing multiple recommendations, support from users and groups, and the OHVAG priority to develop on-the-ground projects that provide an immediate benefit to users are part of the evaluation process. State Parks received eleven (11) applications and reviewed them for eligibility.

All eleven project proposals were deemed as eligible and were sent to OHVAG members on March 20, 2012 with instructions for rating them and the evaluation tool. The Group will compare their assessments of the projects and agree upon a final total project score. The amount and sources of funds will be determined. Then, the Group will select from the highest scoring projects, those to be funded.

**Time Frame:**

Projects selected for funding will be reviewed by the State Historic Preservation Office and/or Federal Highway Administration for compliance with cultural and environmental requirements. Upon approval the project sponsors will be required to execute a project agreement with State Parks.

**Staff and Financial Resources:**

Initiating and monitoring grant agreements is within the general duties of staff.

**Relation to Strategic Plan:**

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-3**

**Relevant Past Board Actions:**

At their June 23, 2011 meeting the Parks Board approved a budget for the OHV program that included use of all available funds (not appropriated for other specific purposes) for high priority OHV projects.

**Attachments:**

Evaluation tool with recommended amounts and sources of funding (already provided)

**Recommended Motion:**

I move to approve funding of \$\_\_\_\_\_ from the Off-Highway Vehicle Recreation Fund (and \$\_\_\_\_\_ from the Recreational Trails Program) to \_\_\_\_\_ for the OHV project identified as \_\_\_\_\_.

<b>OHVAG Members</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>	<b>Comments</b>
John Savino	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Moore	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Don French	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pete Pfeifer	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebecca Antle	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Nash	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thomas McArthur	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Approve ☐

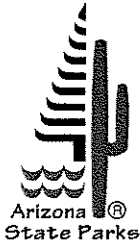
Deny ☐

Amend ☐

Amend as follows:

**Committee Questions/Comments:**

**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-4**



**Title:** OHVAG Will Review the Grant Rating Process and Staff Recommendation to Include OHV Ambassador Program Projects

**Staff Lead:** Doris Pulsifer, Chief of Resources & Public Programs

**Date:** April 6, 2012

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**Recommended Motion:**

The Group may make a motion or motions based on the discussion.

**Status to Date:**

After several meetings and discussions between OHVAG and staff, an evaluation tool was developed to identify when a project is accomplishing the priority recommendations from the 2010 State Trails Plan. The evaluation tool provides a quantitative basis for comparing proposed projects.

Now that the Group has had a hands-on opportunity to work with the evaluation tool, it is time to evaluate its effectiveness. The Group can consider if the point values assigned to first, second, and third level priority recommendations and if bonus category points are appropriate. They can change or more specifically identify the OHVAG priority category and the points available.

The goal is to improve the effectiveness of the evaluation tool and help project sponsors identify the priorities of the Statewide OHV Program.

Staff is recommending that OHV Ambassador Program Expansion grants should be considered under the same criteria and evaluated using the same evaluation tool as the other project proposals. The eligibility requirements and the required documentation for OHVA Program applicants would remain the same. Grants would be limited to a fixed amount for eligible equipment and operations. This would allow for expansion of the OHVA Program whenever project proposals are solicited and evaluate the value of the OHVA projects relative to on-the-ground projects and other eligible uses of the Statewide OHV Program funds.

**Time Frame:**

Recommended changes would be incorporated in the next project solicitation scheduled for May 2012.

**Staff and Financial Resources:**

Staff and OHVAG are responsible for the efficient and appropriate use of all OHV Program funds. Soliciting projects and initiating and managing project agreements are identified responsibilities of State Parks staff.

**Relation to Strategic Plan:**

**Partnerships:** To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-4**

**Relevant Past Board Actions:**

At their June 23, 2011 meeting the Parks Board approved a budget for the OHV program that included use of all available funds (not appropriated for other specific purposes) for high priority OHV projects.

**Attachments:**

None.

<b>OHVAG Members</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>	<b>Comments</b>
John Savino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Don French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pete Pfeifer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Rebecca Antle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bill Nash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Thomas McArthur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Approve ☐

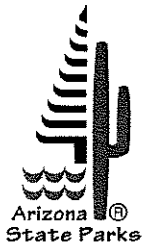
Deny ☐

Amend ☐

Amend as follows:

**Committee Questions/Comments:**

**Off-Highway Vehicle Advisory Group Action Report  
Agenda Item #: E-5**



Title: **OHVAG Will Review Statewide OHV Program Budget Allocations for 2012 and Discuss Allocations for 2013**

Staff Lead: Doris Pulsifer, Chief of Resources & Public Programs

Date: April 6, 2012

**Recommended Motion:**

The Group may make a motion or motions based on the discussion.

**Status to Date:**

The State Parks Board meets in June of each year to approve the State Parks budget for the next fiscal year that begins on July 1<sup>st</sup>. Staff typically brings a proposal for the use of the Off-Highway Vehicle Recreation Fund to OHVAG in May for review and approval. In the past that proposal did not include specific considerations from OHVAG.

The following chart is an update on the status of the appropriations in the current and past years' budgets. The Group should consider requests for expenditures in the budget for 2013.

	<b>2011</b>		<b>2012</b>	
	Awarded	Expended	Awarded	Expended
<b>BLM AMBASSADOR</b>	<b>\$110,000</b>		<b>\$163,800</b>	
Salary	\$75,000	\$92,945	\$130,000	\$31,400
Operating	\$10,000	\$8,730	\$23,800	\$2,353
Expansion	\$25,000		\$10,000	
		<\$8,325>		
<b>ASP AMBASSADOR</b>	<b>\$75,000</b>		<b>\$166,300</b>	
Expansion Grants	\$18,500	\$18,500	\$60,000	\$15,000
Expansion Equipment	\$25,000	\$6,760	\$62,800	\$25,000
Operation - CREC	\$31,500	\$31,500	\$43,500	\$43,500
		<\$18,240>		<\$82,800>
<b>Website / Outreach</b>			<b>\$50,000</b>	<b>\$16,000</b>
				<\$22,000>
<b>OHV Projects</b>	<b>\$688,045</b>	<b>\$568,247</b>	<b>\$721,215</b>	<b>\$318,360</b>
<b>RTP Projects</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$579,373</b>	<b>\$579,373</b>

**Time Frame:**

Recommended appropriations for the use of funds available to the Statewide OHV Program, including the OHVAG considerations, will be presented to OHVAG at the May 4, 2012 meeting.

**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-5**

**Staff and Financial Resources:**

Staff and OHVAG are responsible for the efficient and appropriate use of all OHV Program funds. Identifying and funding those uses is a staff responsibility.

**Relation to Strategic Plan:**

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

**Relevant Past Board Actions:**

At their June 23, 2011 meeting the Parks Board approved a budget for the OHV program that addressed the needs identified for the OHV Ambassador Program, an outreach program to include OHV website enhancements, and funding for projects.

**Attachments:**

None.

<b>OHVAG Members</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>	<b>Comments</b>
John Savino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Don French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pete Pfeifer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Rebecca Antle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bill Nash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Thomas McArthur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Approve ☐

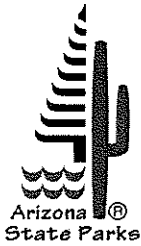
Deny ☐

Amend ☐

Amend as follows:

**Committee Questions/Comments:**

**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-6**



**Title:** OHVAG Will Discuss Involvement in the International Trails Symposium (ITS)  
**Staff Lead:** Doris Pulsifer, Chief of Resources & Public Programs  
**Date:** April 6, 2012

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**Recommended Motion:**

The Group may make a motion or motions based on the discussion.

**Status to Date:**

State Parks and other local entities are working with American Trails to host the 2013 International Trails Symposium at the Radisson Fort McDowell Resort April 14-17, 2013. This will be the first time the symposium has been billed as an international event. Tom Fitzgerald, ITS Coordinating Committee, will present an update on the planning for the symposium at the State Recreational Trail Advisory Committee meeting. The Group will be present at that meeting to learn about areas where their participation is needed. The Group will discuss ideas for their participation in the ITS.

**Time Frame:**

OHVAG will identify specific responsibilities they would like to undertake and develop a schedule to accomplish the tasks.

**Staff and Financial Resources:**

Staff will assist in coordinating and posting notice of any subcommittee meetings that may be needed.

**Relation to Strategic Plan:**

Partnerships: To build lasting public and private partnerships to promote local economies, good neighbors, recreation, conservation, tourism and establish sustainable funding for the agency.

**Relevant Past Board Actions:**

There have been no relevant Parks Board actions.

**Attachments:**

None.

**Off-Highway Vehicle Advisory Group Action Report**  
**Agenda Item #: E-6**

<b>OHVAG Members</b>	<b>Aye</b>	<b>Nay</b>	<b>Absent</b>	<b>Abstain</b>	<b>Comments</b>
John Savino	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
David Moore	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Don French	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Pete Pfeifer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Rebecca Antle	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bill Nash	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Thomas McArthur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Approve ☐

Deny ☐

Amend ☐

Amend as follows:

**Committee Questions/Comments:**